

Transports and Courtesy Cart

Prior to June 20, while we remain under New York Pause mandates there will be no transportation in the courtesy cart.

Effective June 20, 2020, the Courtesy Cart will begin operations under the following restrictions and guidelines.

FOR TRANSPORT TO AND FROM THE FERRY:

- The cart must be **reserved at least 2 hours in advance**.
- **NO** family members or additional passengers, other than a **medically necessary aid or assistant, or a spouse** will be allowed on the cart.
- The person (and companion if allowed) will occupy only one row of the Courtesy Cart.
- Any luggage of the person (and companion if allowed) must fit within the same row that they occupy.
- Passengers and driver must both have mask/face shield in place. Officer will wear the KN95 that has been issued.
- Requests will be handled by Public Safety officers, upon responding to request they will ask:
 1. If passenger has had fever, cough or temperature in last 72 hours.
 2. If they have been isolated or quarantined by doctor's order.
 3. If they have travelled out of the country.
 4. A close contact that has recently been quarantined.
 5. Will they need any assistance with either luggage or to get into their house.

If the respondent answers YES to any of these questions, or refuses to answer one or more questions, such individual will be advised that transport CANNOT BE PROVIDED.

FOR OTHER COURTESY CART TRANSPORT:

Other than to and from the ferry, the only other Courtesy Cart transport of any kind at this time is to and from the Medical Clinic. All persons requesting such transport will be asked the same questions as are indicated above for ferry transport, and the same policies regarding the refusal of transport (either for a refusal to answer or for an inappropriate or unpermitted request) shall apply.

PUBLIC SAFETY COURTESY CART PROCEDURES

Any Officer who is scheduled to operate the Courtesy Cart will disinfect the vehicle and then wash hands prior to operating the Cart and will at all times wear his or her KN95 mask. The Cart will be stocked with hand sanitizer, gloves if needed, and disinfectant (**Bioesque**). Officers will have a small bottle of hand sanitizer on their person as well as a pair of disposable gloves at all times. Following the use of the Cart, an Officer will again wash hands and disinfect the vehicle, as per procedure.

- Maximum of one passenger (with companion if allowed) per seat.
- Officers will NOT handle any bags or personal items at the ferry or at the home.

- Officers will NOT enter any private residence.
- If more requests for transport than can safely be handled at one time have been granted, additional trips will be made. The vehicle will be disinfected after each use, including between multiple transport runs. Officer will wash hands before and after glove removal and before the next scheduled pick-up.