

Chapter 49**TECHNOLOGY AND COMMUNICATIONS COMMISSION**

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GENERAL REFERENCES

[HISTORY: Created in its entirety 10-10-2026 by Local Law 6 of 2026]

§ 49-1. Title

This local law shall be entitled “Local Law 6 of 2026, a local law amending the Saltaire Village Code to create a new Chapter 49, Technology and Communications Commission.”

§ 49-2. Enactment

Pursuant to Section 10 of the Municipal Home Rule Law, the Incorporated Village of Saltaire, County of Suffolk and State of New York, hereby enacts this Local Law 6 of 2026, adding a new chapter to the Saltaire Village Code establishing the Technology and Communications Commission.

§ 49-3. Effective Date

This local law shall take effect on the filing of the approved Local Law with the Secretary of State of New York, which shall be within the twenty (20) days after its approval by the Board of Trustees of the Incorporated Village of Saltaire.

§ 49-4. Purpose & Intent of Local Law

The purpose and intent of this local law is to establish a Technology and Communications Commission to advise the Mayor and Board of Trustees on the Village's website, resident communications, cybersecurity posture, and the appropriate use of emerging technology, including artificial intelligence, in Village operations, and which shall report to the Mayor on matters of Village technology infrastructure and resident communications, as the Mayor may from time to time request, and to bring forward recommendations of its own initiative for consideration. Responsibility for liaison and oversight of the Commission shall reside with the Trustee responsible for Technology and Communications.

§ 49-5. Definitions

- A. Board; where used, the Board of Trustees of the Village of Saltaire.
- B. Chairperson; where used, the commission member serving as the Chair of the Commission, to be appointed annually.
- C. Commission; where used, the Technology and Communications Commission.
- D. Village; where used, the Village of Saltaire.

§ 49-6. Commission Established

The Technology and Communications Commissions of the Village of Saltaire is hereby created pursuant to Article 12-A of the General Municipal Law and as further provided in this Chapter.

§ 49-7. Commission Roles and Responsibilities

The Commission shall have the responsibility to make recommendations and reports to the Trustee responsible for Technology and Communications or as the Commission deems appropriate. The Commission shall not have authority to bind the Village to any expenditure, contract, or policy; such authority shall be retained by the Board. Subject to that limitation, the Commission's responsibilities shall include:

- A. Website. Evaluate the Village's current website and recommend a plan to modernize it, including improvements to usability, mobile access, and accuracy of information for residents and visitors and to make continuing recommendations on an ongoing basis.
- B. Resident Communications. Recommend additional means of communicating with residents beyond email, such as a resident portal, text/SMS alerts, or a Village app, with particular attention to emergency and storm-related notifications, and to reaching part-time and off-season residents.
- C. Cybersecurity. Assess the Village's exposure to cybersecurity risk across its systems, financial operations, and resident data, and recommend ongoing practices, safeguards, and staff/vendor protocols to reduce that risk.

- D. Artificial Intelligence & Emerging Technology. Study potential uses of artificial intelligence and other emerging technology in Village operations (e.g., administrative efficiency, resident services, permitting, or infrastructure monitoring), and recommend which, if any, are appropriate for the Village to adopt, along with associated risks and safeguards.
- E. Budget, Insurance & Vendor Recommendations. Recommend technology-related budget priorities and, where requested by the Mayor, evaluate Village cyber security insurance coverage, and vendors or service providers for technology, communications, or cybersecurity contracts.
- F. Annual Report. Prepare an annual report to the Trustee responsible for Technology and Communications summarizing the state of Village technology and communications and recommended priorities for the coming year.
- G. Matters referred by the Mayor for review or action by the Commission.

§ 49-8. **Composition; Terms of Office**

- A. The Commission shall consist of five (5) members, each of which shall be a resident or property owner in the Village of Saltaire with relevant knowledge of technology, communications, cybersecurity, or related fields. Each member of the Commission shall be appointed by the Mayor subject to the approval of the Board.
- B. The initial members of the Commission shall each serve for a term of one year, ending on September 30, 2027. The appointed Members thereafter shall serve for a term of two (2) years each, said terms beginning October 1 in any year, provided that initial appointments may at the discretion of the Mayor with the approval of the Board be made to be staggered terms so that the terms of all members do not expire simultaneously.
- C. The Mayor may appoint up to two (2) Alternate Members, subject to Board approval, to serve in an advisory capacity or to vote in the case of the absence, vacancy, or recusal of a full member, for a term of one (1) year each.
- D. Vacancies shall be filled by the Mayor, subject to Board approval, for the remainder of the unexpired term.
- E. The Mayor shall have the ability to remove or replace a member of the Commission due to absences at meeting of the Commission or failure to work or cooperate with the Commission and the other members.

§ 49-9. **Service without compensation**

No compensation shall be paid to any of the members of the Planning Commission.

§ 49-10. **Meetings; Reporting**

The Commission shall meet at such times as its members deem advisable, but shall meet at least twice annually. The members shall select a member to serve as Chairperson from among the members and shall advise the Board of that selection. The Commission shall report to the Trustee

responsible for Technology and Communications who will present at regular Board meetings or as circumstances (e.g., a cybersecurity incident) require).

§ 49-11. **Severability**

In the event that this local law or any portion of it is determined to be invalid or void then the remainder of the local law shall remain in full force and effect.