

MINUTES OF THE BOARD OF TRUSTEES MEETING OF APRIL 30, 2020, HELD WITHOUT A PUBLIC MEETING SPACE DUE TO THE COVID-19 PANDEMIC AND PURSUANT TO THE GUIDANCE OF GOVERNOR CUOMO'S EXECUTIVE ORDER TO ALLOW PUBLIC HEARINGS AND MEETINGS TO BE CONDUCTED EXCLUSIVELY VIA VIDEO AND/OR TELECONFERENCE, WHICH WAS ACHIEVED FOR THIS MEETING WITH REMOTE ATTENDANCE, PARTICIPATION AND OBSERVATION VIA AN AUDIO/VIDEO CONNECTION TO THE INTERNET, AND TRANSCRIPTION.

Mayor Zaccaro called the Public Hearing and Board of Trustees meeting to order at 6:00 p.m., and the following were in attendance via video or phone connection:

John A. Zaccaro Jr, Mayor
Hillary Richard, Deputy Mayor
Frank Wolf, Trustee
Hugh O'Brien, Trustee
Nat Oppenheimer, Trustee
Scott Rosenblum, Counselor to the Board
Joseph W. Prokop, Village Attorney
Mario Posillico, Administrator & Clerk
Donna Lyudmer, Village Treasurer
Meagan Leppicello, Deputy Village Clerk Treasurer
And 58 attendees observed through internet connection

COVID UPDATE BY MAYOR ZACCARO

Mayor Zaccaro provided a status report on the current state of preparedness of the Village Administration to manage the present level of population in the Village, which at the time of the meeting was at approximately 75 families (including year-rounders), as well as the anticipated increase in population as the summer approaches. Mayor Zaccaro reminded all attendees about his Executive Order which was approved and authorized by New York State that requires everyone wear face coverings whenever on a public boardwalk, a public dock or on the Saltaire Market property due to the practical inability to practice sufficient and safe social distancing in those areas. He then provided a Department by Department overview of the planning process to create standard operating procedures for both employee safety and provision of resident services, and that overview was supported by the respective Trustees in charge of those areas.

AUTHORIZATION TO PURCHASE SOFTWARE TO ALLOW FOR REMOTE PAYMENT OF REAL ESTATE TAXES

Village Administrator Posillico stated that the office staff has been investigating ways to mitigate the risk of viral transmission for both residents and staff from routine office operations, and that the staff has identified that a change in the Village's tax collection procedures away from paper collection of payment and toward an electronic process would result in a significant reduction of risk. He further stated that the online platform offered by the current tax collection software provider offers the proper functionality for remote access and payment of taxes for a fee that would not exceed \$2,500.00 After discussion, and all having a chance to be heard, Trustee Richard made the following motion:

WHEREAS, the Village is taking all proactive steps to reduce the risk of the spread of COVID-19 to employees and residents, and

WHEREAS, the Village has identified that an on-line tax collection platform that allows access to and electronic payment of tax bills will reduce the risk of COVID-19 transmission through significant reduction of the sharing of paper through the mail; and

THEREFORE, BE IT RESOLVED, that the Village Administrator be authorized to expend up to \$2,500 to establish an on-line platform that will allow for the remote access to tax bills, and will also allow for the remote payment using a credit card or electronic check, while retaining the option to accept checks through the mail; and to further execute the contract with a third party credit-card payment processor after review and approval by the Village Attorney.

The motion was seconded by Trustee Wolf, and the motion was carried according to the following vote:

Motion: Trustee Richard

Seconded: Trustee Wolf

In Favor: Trustee Wolf, Trustee O'Brien, Trustee Richard, Trustee Oppenheimer

Abstain: None

Against: None

AUTHORIZATION TO PURCHASE COVID-RELATED FIRE/RESCUE EQUIPMENT AND SUPPLIES

Mayor Zaccaro stated that the Saltaire Volunteer Fire Company has identified the following equipment that have become necessary in order to effectively and safely carry out its mission and responsibilities in the COVID-19 environment:

- Commercial Decontamination Gear Washer and Installation Cost
- Washer/Dryer for Station Wear and Personal Clothes
- Outdoor Washdown Shower
- EMS Storage Locker
- Additional EMS Personal Protective Equipment
- Decontamination Sprayer/Fogger

Trustee O'Brien a motion to authorize the Village Administrator to purchase the above identified equipment and supplies with a total cost not to exceed \$25,000 and each item pursuant to the purchasing and procurement policy of the Village.

The motion was seconded by Trustee Richard, and the motion was carried according to the following vote:

Motion: Trustee O'Brien

Seconded: Trustee Richard

In Favor: Trustee Wolf, Trustee O'Brien, Trustee Richard, Trustee Oppenheimer

Abstain: None

Against: None

APPROVAL OF MINUTES

Draft copies of the minutes of the meetings of March 26, 2020 and April 14, 2020 had previously been presented to the Board and posted in draft form on the Village website. Following discussion, Trustee O'Brien made a motion to adopt the minutes as presented with minor non-substantive corrections. The motion was seconded by Trustee Oppenheimer and on call it was carried according to the following action:

Motion: Trustee O'Brien

Seconded: Trustee Oppenheimer

In Favor: Trustee Wolf, Trustee O'Brien, Trustee Richard, Trustee Oppenheimer

Abstain: None

Against: None

ABSTRACT AUDIT

Mayor Zaccaro stated that the following Abstracts, having been distributed to all in attendance and posted on the Village website, were presented for approval by the Village Administrator and the Village Treasurer:

Capital Fund Checking No. 11A in the amount of \$127,071.76

Capital Fund Checking No. 11A in the amount of \$163,212.37

After discussion and opportunity for questions, Trustee Richard made a motion that the above-listed abstracts be approved as presented and that the Mayor be authorized to execute the warrants. The motion was seconded by Trustee O'Brien, and on call it carried according to the following vote:

Motion: Trustee Richard

Seconded: Trustee Wolf

In Favor: Trustee Wolf, Trustee O'Brien, Trustee Richard, Trustee Oppenheimer

Abstain: None

Against: None

ADJOURN INTO EXECUTIVE SESSION

Trustee O'Brien made a motion at 7:36 p.m. that the Board adjourn into Executive Session to discuss information relating to current and future investigation and or prosecution of offenses in the Village, litigation strategy in pending or future litigation, and personnel matters as described in Public Officers Law Section 105(f). The motion was seconded by Trustee Richard and on call it was approved according to the following vote:

Motion: Trustee O'Brien

Seconded: Trustee Richard

In Favor: Trustee Wolf, Trustee O'Brien, Trustee Richard, Trustee Oppenheimer

Abstain: None

Against: None

RE-ADJOURNMENT INTO PUBLIC SESSION

Trustee Oppenheimer made a motion to re-adourn into public session at 8:32 p.m., and further that after all having had a chance to be heard, and there being no further business before the Board, to close the meeting and to hold the next Board of Trustees meeting according to the following schedule:

- To be determined by the Board at a later date

[Clerk's Note: The next Board Meeting was subsequently scheduled for May 23, 2020 at 9:00a.m.]

The motion was seconded by Trustee Richard and on call it was approved according to the following vote:

Motion: Trustee Oppenheimer

Seconded: Trustee Richard

In Favor: Trustee Wolf, Trustee O'Brien, Trustee Richard, Trustee Oppenheimer

Abstain: None

Against: None