

MINUTES OF THE SALTAIRE BOARD OF TRUSTEES MEETING OF AUGUST 22, 2020 HELD WITHOUT A PUBLIC MEETING SPACE DUE TO THE COVID-19 PANDEMIC AND PURSUANT TO THE GUIDANCE OF GOVERNOR CUOMO'S EXECUTIVE ORDER TO ALLOW PUBLIC HEARINGS AND MEETINGS TO BE CONDUCTED EXCLUSIVELY VIA VIDEO AND/OR TELECONFERENCE, WHICH WAS ACHIEVED FOR THIS MEETING WITH REMOTE ATTENDANCE, PARTICIPATION AND OBSERVATION VIA AN AUDIO/VIDEO CONNECTION TO THE INTERNET, AND TRANSCRIPTION.

Mayor Zaccaro called the Board of Trustees meeting to order at 9:00 a.m., and the following were in attendance via video or phone connection:

John A. Zaccaro Jr, Mayor  
Hillary Richard, Deputy Mayor  
Frank Wolf, Trustee  
Hugh O'Brien, Trustee  
Nat Oppenheimer, Trustee  
Scott Rosenblum, Counselor to the Board  
Joseph W. Prokop, Village Attorney  
Mario Posillico, Administrator & Clerk  
Donna Lyudmer, Village Treasurer  
Meagan Leppicello, Deputy Village Clerk Treasurer  
And 2 attendees observed through internet connection

#### ADJOURN INTO EXECUTIVE SESSION

Trustee Wolf made a motion at 9:01 a.m. that the Board adjourn into Executive Session to discuss information relating to current and future investigation and or prosecution of offenses in the Village, litigation strategy in pending or future litigation, and personnel matters as described in Public Officers Law Section 105(f). The motion was seconded by Trustee O'Brien and on call it was approved according to the following vote:

Motion: Trustee Wolf  
Seconded: Trustee O'Brien  
In Favor: Trustee Wolf, Trustee O'Brien, Trustee Richard, Trustee Oppenheimer  
Abstain: None  
Against: None

Joseph Prokop, Village Attorney arrived remotely into Executive Session at 9:01 a.m.

#### RE-ADJOURNMENT INTO PUBLIC SESSION

Trustee Richard made a motion to re-adjourn into public session at 9:59 a.m. The motion was seconded by Trustee O'Brien and on call it was approved according to the following vote:

Motion: Trustee Richard  
Seconded: Trustee O'Brien  
In Favor: Trustee Wolf, Trustee O'Brien, Trustee Richard, Trustee Oppenheimer  
Abstain: None  
Against: None

Mayor Zaccaro called the meeting to order at 10:02 a.m and the following were in attendance:

John A. Zaccaro Jr, Mayor  
Hillary Richard, Deputy Mayor  
Frank Wolf, Trustee  
Hugh O'Brien, Trustee  
Nat Oppenheimer, Trustee  
Scott Rosenblum, Counselor to the Board  
Joseph W. Prokop, Village Attorney  
Mario Posillico, Administrator & Clerk  
Donna Lyudmer, Village Treasurer  
Meagan Leppicello, Deputy Village Clerk Treasurer  
And 55 attendees observed through internet connection

#### PUBLIC HEARING: LOCAL LAW #2 OF 2020 – CHAPTER 10– BICYCLES

Mayor Zaccaro stated that the purpose of the proposed local law is to regulate electric bicycles operating in the Village of Saltaire, which have proliferated over the last few years on Fire Island. The Mayor provided a summary of the local law, comments and questions were received from the members of the Board and those in attendance, and after all having a chance to be heard, Trustee Wolf made a motion to adjourn the public hearing at 10:20 a.m. The motion was seconded by Trustee Richard and on call the motion was carried according to the following vote:

Motion: Trustee Wolf

Seconded: Trustee Richard

In Favor: Trustee Wolf, Trustee O'Brien, Trustee Richard, Trustee Oppenheimer

Abstain: None

Against: None

The Trustees Meeting was called back into order by Mayor Zaccaro

#### COVID UPDATE BY MAYOR ZACCARO

Mayor Zaccaro provided a status report on the current state of employee safety and provision of resident services, as well as a department-by-department overview of the planning process to prepare for a larger-than-expected population during the fall season, and that overview was supported by the respective Trustees in charge of each area. He thanked the members of the Board of Trustees, the Village staff, Village Attorney Prokop, the Saltaire Fire Company, the Saltaire Market and the Medical Advisory Committee for their hard work in developing and implementing the Covid protocols that allowed the Village to provide a full complement of services in a safe and efficient manner.

Mayor Zaccaro stated that the Board would be having discussion with Fire Island Ferries about the status of ferry service for both the remainder of the year as well as into the future.

Mayor Zaccaro thanked the Saltaire Volunteer Fire Company for their effective mutual-aid response to a fire in Dunewood on July 25, 2020, as well as for their continued training throughout the COVID pandemic, and asked the following letter to be included in the record of the meeting:

August 14, 2020

Chief Josh Raeben  
Saltaire Volunteer Fire Company

Dear Chief:

On behalf of the Board of Trustees and the residents of the Village of Saltaire, I want to express our gratitude to you and the members of the Saltaire Volunteer Fire Company for their quick and effective response on July 25, 2020 to a Mutual Aide call for a fire that afternoon in Dunewood. By all reports, the SVFC was instrumental in working under extremely difficult conditions with the neighboring departments in substantially mitigating damage to the structure where the fire originated, as well also preventing the spread to surrounding homes.

Your work in of itself is worthy of appreciation, but when it ended up saving the home of one of our own staff and an important member of the Saltaire family, Village Treasurer Donna Lyudmer, that brings it all much closer to home and adds another layer to our appreciation. Thanks again.

I also want to mention that our gratitude is not merely for that specific response but is also for all of the countless hours of training, the response to all of this summer's medical calls, and for being there for our Village in so many ways during this COVID pandemic. One of the primary reasons that so many Saltairians were able to relocate to Saltaire much earlier than normal to escape the risk of the virus was because the SVFC was prepared, staffed and ready to provide the emergency response services necessary to the full population much earlier than normal.

Thank you for your dedication to the community and leadership of the Fire Company, and please extend the community's gratitude to all the members of the Saltaire Volunteer Fire Company for their tireless dedication and commitment to their neighbors.

Sincerely,



John A Zaccaro, Jr.  
Mayor, Village of Saltaire

#### **AUTHORIZATION TO EXTEND THE PAID PARAMEDIC PROGRAM**

Mayor Zaccaro stated the Saltaire Volunteer Fire Company has requested that the Village provide additional funding as well as housing to staff the paid-Paramedic program through September in order to adequately service the anticipated larger-than-normal post-Labor Day population. Fire Chief Josh Raeben stated that there will be volunteers available in September who could handle the typical September responses, but that the additional support for larger populations would seem prudent given the uncertainty of the situation. Village Administrator Posillico stated that the additional payroll cost for September, if fully staffed, would be \$5,000. Trustee Richard made a motion to authorize the Village Administrator to extend the paid Paramedic program beyond Labor Day as requested by the SVFC, and to be authorized to spend up to \$5,000 in additional salary to properly staff the Paramedic program through September 30, 2020.

The motion was seconded by Trustee Oppenheimer, and the motion was carried according to the following vote:

Motion: Trustee Richard  
Seconded: Trustee O'Brien  
In Favor: Trustee Wolf, Trustee O'Brien, Trustee Richard, Trustee Oppenheimer  
Abstain: None  
Against: None

#### HOUSING ALLOCATION FOR THE 2020-21 OFF-SEASON

Mayor Zaccaro reported that Village Treasurer Donna Lyudmer lost the functional use of her home in Dunewood due to a fire at the end of July, and he offered the Village's condolences for this unfortunate happenstance. He further stated that her role, which often requires her time and management outside of normal operating office hours, is vital to the continued effective operation of the Village, and that it is in the best interest of the Village that she be physically present in Saltaire as much as possible to fulfill the obligations of her position, which would be otherwise seriously limited due to the very restrictive fall and winter ferry schedule and other factors that would impair her ability to meet the obligations of her office without a residence on Fire Island.

After discussion, and all having a chance to be heard, Trustee Oppenheimer made the following motion:

WHEREAS, the Village of Saltaire is located on Fire Island, a barrier island which is geographically separated from the mainland of Long Island and to which vehicle access is severely limited by federal and local regulations, and to which ferry service is severely limited or nonexistent between the months of September through May each year; and,

WHEREAS, Fire Island is primarily a summer community, consisting mostly of residents whose homes are not winterized and are closed up for most of the calendar year, and therefore there are only a very small percentage of homes available for year-round occupancy; and

WHEREAS, the Board of Trustees has determined that it is necessary to require certain key employees to reside or to continue to reside in Saltaire or Fire Island in order to provide a necessary or desired level of service to both the summer and year-round community, to oversee and maintain the public infrastructure, and to guard and protect private and public property on a continuing basis; and

NOW THEREFORE BE IT RESOLVED that the Board of Trustees does hereby require the following employees as a condition or continuing condition of employment for part or all of the 2020/21 off-season, to reside or to continue to reside in the Village of Saltaire, allowing for short periods of lapses in residency for personal reasons upon notification of supervisor, for the duration of the 2020/21 off-season, or until such time such employment ends or a determination is made by the Board of Trustees by separate resolution that residency is no longer required for any or all employees, and designates and offers the following Village properties for occupancy by the specified employees shown, and by his or her family if applicable, in order to fulfill such requirement of residency, according to the terms of the housing license required to be executed by the employee and filed with the Village Clerk:

Donna Lyudmer	Annual	104B Neptune Walk
Rotating Paramedics	Seasonal	100 Neptune Walk

The motion was seconded by Trustee O'Brien, and the motion was carried according to the following vote:

Motion: Trustee Oppenheimer

Seconded: Trustee O'Brien

In Favor: Trustee Wolf, Trustee O'Brien, Trustee Richard, Trustee Oppenheimer

Abstain: None

Against: None

#### AUTHORIZATION TO EXECUTE A CONTRACT EXTENSION WITH THE SALTAIRE VOLUNTEER FIRE COMPANY

Trustee Wolf made the following motion:

WHEREAS, the Village's current contract with the Saltaire Volunteer Fire Company is in the automatic extension period; and

WHEREAS, the Saltaire Volunteer Fire Company has requested that the Village enter into a one-year extension agreement under the same terms and conditions of the previous contract extension, allowing the Fire Company time to implement administrative and operational changes, and to analyze how those changes might impact the contract terms for the successor contracts; and

WHEREAS, all Board members have received the draft contract extension language,

THEREFORE BE IT RESOLVED THAT, the Board of Trustees agrees to the draft contract presented at the meeting for a contract extension with the Saltaire Volunteer Fire Company that runs through December 31, 2020 with an automatic 6-month extension period that runs through June 30, 2021, and further

BE IT RESOLVED THAT, the Mayor of the Village of Saltaire is authorized to execute the proposed contract extension with the Saltaire Volunteer Fire Company, in consultation with the Village Attorney for final language approval, including such non-substantive contract revisions that he deems necessary to execute the final contract.

The motion was seconded by Trustee Richard, and the motion was carried according to the following vote:

Motion: Trustee Wolf

Seconded: Trustee Richard

In Favor: Trustee Wolf, Trustee O'Brien, Trustee Richard, Trustee Oppenheimer

Abstain: None

Against: None

#### APPROVAL OF FIRE COMPANY OFFICERS AND ADMINISTRATORS

Mayor Zaccaro reported on the election of the following officers by the Saltaire Volunteer Fire Company, and Trustee Richard made a motion to approve the following elected officers:

Chief  
1<sup>st</sup> Asst Chief  
3<sup>rd</sup> Asst Chief

Josh Raeben  
Jarrod Bernstein  
Kathleen Rieger

and further to declare the office of the 2<sup>nd</sup> Assistant Chief vacant until a Fire Company election is held pursuant to its By-Laws and the winner of such election.

The motion was seconded by Trustee Oppenheimer, and the motion was carried according to the following vote:

Motion: Trustee Richard  
Seconded: Trustee Oppenheimer  
In Favor: Trustee Wolf, Trustee O'Brien, Trustee Richard, Trustee Oppenheimer  
Abstain: None  
Against: None

#### APPROVAL OF MINUTES

Draft copies of the minutes of the meeting of July 25, 2020 had previously been presented to the Board and posted in draft form on the Village website. Following discussion, Trustee Oppenheimer made a motion to adopt the minutes as presented with minor non-substantive corrections. The motion was seconded by Trustee Wolf and on call it was carried according to the following action:

Motion: Trustee Oppenheimer  
Seconded: Trustee Wolf  
In Favor: Trustee Wolf, Trustee O'Brien, Trustee Richard, Trustee Oppenheimer  
Abstain: None  
Against: None

#### ABSTRACT AUDIT

Mayor Zaccaro stated that the following Abstracts, having been distributed to the Board and posted on the Village website, were presented for approval by the Village Administrator and the Village Treasurer:

General Fund Checking No. 3A in the amount of	\$120,339.54
Capital Fund No. 3A in the amount of	\$12,759.20

After discussion and opportunity for questions, Trustee Wolf made a motion that the above-listed abstracts be approved as presented and that the Mayor be authorized to execute the warrants. The motion was seconded by Trustee O'Brien, and on call it carried according to the following vote:

Motion: Trustee Wolf  
Seconded: Trustee O'Brien  
In Favor: Trustee Wolf, Trustee O'Brien, Trustee Richard, Trustee Oppenheimer  
Abstain: None  
Against: None

#### ADJOURN INTO EXECUTIVE SESSION

Trustee Wolf made a motion that the Board adjourn into Executive Session to discuss information relating to current and future investigation and or prosecution of offenses in the Village, litigation strategy in pending or future litigation, personnel matters as described in Public Officers Law Section 105(f), and the purchase or sale of real property. The motion was seconded by Trustee Oppenheimer and on call it was approved at 11:44 p.m. according to the following vote:

Motion: Trustee Wolf

Seconded: Trustee Oppenheimer

In Favor: Trustee Wolf, Trustee O'Brien, Trustee Richard, Trustee Oppenheimer

Abstain: None

Against: None

Village Administrator/Clerk Posillico left the meeting at 12:20 p.m. before the end of Executive Session. [The Village Clerk completed the minutes from notes taken by Village Treasurer Lyudmer and Deputy Clerk Treasurer Leppicello]

#### RE-ADJOURNMENT INTO PUBLIC SESSION

Trustee Wolf made a motion to re-adjourn into public session at 12:38 p.m. The motion was seconded by Trustee Oppenheimer and on call it was approved according to the following vote:

Motion: Trustee Wolf

Seconded: Trustee Oppenheimer

In Favor: Trustee Wolf, Trustee O'Brien, Trustee Richard, Trustee Oppenheimer

Abstain: None

Against: None

The public meeting was called back into session by Mayor Zaccaro at 12:38 p.m. and the following were in attendance:

John A. Zaccaro Jr, Mayor  
Frank Wolf, Trustee  
Hugh O'Brien, Trustee  
Nat Oppenheimer, Trustee  
Scott Rosenblum, Counselor to the Board  
Joseph W. Prokop, Village Attorney  
Donna Lyudmer, Village Treasurer  
Meagan Leppicello, Deputy Village Clerk Treasurer  
And 0 other attendees  
And 0 attendees observed through internet connection

#### MORATORIUM ON EXTERIOR ELEVATORS

A motion was made by Trustee Oppenheimer to place a moratorium on the issuance of permits for any exterior elevator until such time as the Building Inspector has a chance to look at the zoning and building code implications and make recommendations to the Board. The motion was seconded by Trustee O'Brien and on call it was approved according to the following vote:

Motion: Trustee Oppenheimer

Seconded: Trustee O'Brien

In Favor: Trustee Wolf, Trustee O'Brien, Trustee Richard, Trustee Oppenheimer

Abstain: None

Against: None

#### CLOSE OF MEETING

After all having had a chance to be heard and there being no further business before the Board, Trustee Richard made a motion to close the meeting and to hold the next Board of Trustees meeting according to the following schedule:

- To be determined by the Board at a later date

[Clerk's Note: The next Board Meeting was subsequently scheduled for September 26, 2020 at 9:00 a.m., without a central location and by remote connection only.]

The motion was seconded by Trustee Wolf and on call it was approved according to the following vote:

Motion: Trustee Richard

Seconded: Trustee Wolf

In Favor: Trustee Wolf, Trustee O'Brien, Trustee Richard, Trustee Oppenheimer

Abstain: None

Against: None