

MINUTES OF THE BOARD OF TRUSTEES MEETING HELD ON DECEMBER 10, 2020 HELD WITHOUT A PUBLIC MEETING SPACE DUE TO THE COVID-19 PANDEMIC AND PURSUANT TO THE GUIDANCE OF GOVERNOR CUOMO'S EXECUTIVE ORDER TO ALLOW PUBLIC HEARINGS AND MEETINGS TO BE CONDUCTED EXCLUSIVELY VIA VIDEO AND/OR TELECONFERENCE, WHICH WAS ACHIEVED FOR THIS MEETING WITH REMOTE ATTENDANCE, PARTICIPATION AND OBSERVATION VIA AN AUDIO/VIDEO CONNECTION TO THE INTERNET, RECORDING AND TRANSCRIPTION.

Mayor Zaccaro called the Board of Trustees meeting to order at 5:05 p.m., and the following were in attendance via video or phone connection:

John A. Zaccaro Jr, Mayor
Frank Wolf, Trustee
Hugh O'Brien, Trustee
Nat Oppenheimer, Trustee
Alex Chefetz, Trustee
Scott Rosenblum, Counselor to the Board
Joseph W. Prokop, Village Attorney
Mario Posillico, Administrator & Clerk
Donna Lyudmer, Village Treasurer
Meagan Leppicello, Deputy Village Clerk/Treasurer
And 0 attendees observed through internet connection

ADJOURN INTO EXECUTIVE SESSION

Trustee Wolf made a motion at 5:05 p.m. that the Board adjourn into Executive Session to discuss information relating to current and future investigation and or prosecution of offenses in the Village, litigation strategy in pending or future litigation, and personnel matters as described in Public Officers Law Section 105(f). The motion was seconded by Trustee Oppenheimer and on call it was approved according to the following vote:

Motion: Trustee Wolf
Seconded: Trustee Oppenheimer
In Favor: Trustee Wolf, Trustee O'Brien, Trustee Oppenheimer, Trustee Chefetz
Abstain: None
Against: None

RE-ADJOURNMENT INTO PUBLIC SESSION

Trustee O'Brien made a motion at 5:48 to close the Executive Session and to re-adjourn into public session at 6:00 p.m. The motion was seconded by Trustee Oppenheimer and on call it was approved according to the following vote:

Motion: Trustee O'Brien
Seconded: Trustee Oppenheimer
In Favor: Trustee Wolf, Trustee O'Brien, Trustee Oppenheimer, Trustee Chefetz
Abstain: None
Against: None

Mayor Zaccaro called the meeting to order at 6:01 p.m. and the following were in attendance:

John A. Zaccaro Jr, Mayor
Frank Wolf, Trustee
Hugh O'Brien, Trustee
Nat Oppenheimer, Trustee
Alex Chefetz, Trustee
Scott Rosenblum, Counselor to the Board
Joseph W. Prokop, Village Attorney
Mario Posillico, Administrator & Clerk
Donna Lyudmer, Village Treasurer
Meagan Leppicello, Deputy Village Clerk/Treasurer
And approximately 50 attendees observed through internet connection

COVID UPDATE

Mayor Zaccaro provided a status report on the current state of the pandemic in New York State and Suffolk County, as well as Fire Island specifically, and emphasized the need for continued diligent adherence to COVID guidelines by all residents of the Village in order to keep the village a safe and healthy place to reside. He stated that a spike was occurring both regionally and nationally, and that Suffolk County currently had infection rates above 6%, the highest since the previous peak in March of 2020. He also stated that the Village office staff had had to rotate shifts and quarantine pursuant to protocols due to a direct COVID contact, but that fortunately all staff Village have since tested negative and are back to work in the office after the required quarantine periods. He stated that the Village office situation underscores how prevalent the virus is, and how important it is to stay diligent and follow protocols to inhibit and/or mitigate the spread of the COVID virus.

CAPITAL PROJECT AND FINANCIAL IMPACTS

Mayor Zaccaro gave an overview of off-season projects planned or underway, as well as longer-term capital projects, including the reconstruction of 14 Bay Prom, renovation of the Art Shed, the potential construction of Pennant Walk at Bay Prom, the installation of gabion baskets adjacent to Lighthouse Prom, FIMI and FIMP progress, and various dock and pier work. Trustee Chefetz then presented an overview of the existing debt schedule of the Village, and impact of the annual debt service on future operational budgets into the future.

FERRY UPDATE

Mayor Zaccaro reported that the Board is still reviewing those key service and financial components of the Village's contract with Fire Island Ferries impacted by the COVID 19 epidemic. The Village is working with Fire Island Ferries on how to best address them in both the short term and long term for the benefit of the residents of the Village.

APPOINTMENT OF MEMBERS OF BOARDS AND COMMISSIONS

Mayor Zaccaro presented his recommendations for appointments to various Boards and Commissions to fill vacancies and/or expired terms. After discussion, and all having a chance to be heard, Trustee

O'Brien made a motion to approve the appointment of the following members to the respective Boards and Commissions for the terms listed for each member:

ZONING BOARD OF APPEALS.....	(Chair)	Jon Lindsey (2021) Vacant (2022) Seth Lesser (2023) Robert Cox (Alternate)
BOARD OF ASSESSMENT REVIEW.....	(Chair)	Ann Connolly (2023) Daryn Grossman (2022) Stanley Karp (2021) Keith Stein (Alternate)
PLANNING COMMISSION.....	(Chair)	Anna Kovner Meisel (2021) Alexa Ryan (2023) Carol Cappelletti (2022) William Obre (2023) Stephen Wolfe (2022)
ARCHITECTURAL REVIEW COMM.	(Chair)	Tim Bruce (2023) Megan Posner (2021) Ali Beqaj (2022)
MEDICAL ADVISORY COMM.....	(Chair)	Susan Lipsitz M.D (2023) Lela Mayers M.D (2021) Christine Schiff (2022)

The motion was seconded by Trustee Oppenheimer and on call it was approved according to the following vote:

Motion: Trustee O'Brien
Seconded: Trustee Oppenheimer
In Favor: Trustee Wolf, Trustee O'Brien, Trustee Oppenheimer, Trustee Chefetz
Abstain: None
Against: None

ACCEPTANCE OF COURT AUDIT

Administrator Posillico reported that the Village auditors, Cullen and Danowski, had undertaken the annual audit of the Village Justice Court, as is required by New York State law, and that a copy of the audit had been presented to the Board of Trustees. Trustee Wolf made a motion to accept delivery the 2019/20 annual audit of the Village Justice Court as prepared by Cullen and Danowski and that the same be filed with the State of New York Unified Court System. The motion was seconded by Trustee Chefetz, and the motion was carried according to the following:

Motion: Trustee Wolf
Seconded: Trustee Chefetz
In Favor: Trustee Wolf, Trustee O'Brien, Trustee Oppenheimer, Trustee Chefetz
Abstain: None
Against: None

CONSIDERATION OF AWARDING A CONTRACT FOR INSTALLATION OF GABION BASKETS ALONG LIGHTHOUSE PROMENADE

Trustee O'Brien made the following motion:

WHEREAS the Village of Saltaire solicited bids in compliance with the procurement policies of the Village of Saltaire for installation of gabion baskets along Lighthouse Promenade, and

WHEREAS sealed bids were publicly opened at 11:00 a.m. EST on December 4, 2020, and Quintal Contracting Corp., having been qualified by the Village Engineer and Village Administrator as meeting all of the requirements of the bidding documents, and is therefore the certified low bidder for the project as specified in the bid documents and meets all the requirements stipulated in the bid;

THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Saltaire hereby authorizes the Village Administrator to declare Quintal Contracting Corp. as the certified low bidder for the installation of gabion baskets along Lighthouse Promenade, pursuant to the plans and specifications and requirements of the bid documents, and to notify Quintal Contracting Corp. of its status as low bidder, and further

BE IT RESOLVED that the Board of Trustees of the Village of Saltaire hereby authorizes the Village Administrator to execute the necessary contract documents with Quintal Contracting Corp. for the installation of gabion baskets along Lighthouse Promenade according to the plans and specifications of the bid documents for the lump sum and unit prices specified therein, for the contract amount pursuant to the unit bid amounts multiplied by the actual measured quantities, if any, for the base bid plus the additional item of epoxy coating of the baskets for a projected total contract amount of \$373,895.50 minus any negotiated reductions that the Village may achieve in negotiating the final contract plus the cost of any necessary change orders that the Mayor deems necessary and reasonable, and further,

BE IT RESOLVED that the funding for the project shall initially be made from the general reserves, with the general reserves to be repaid in whole or in part by FEMA reimbursement proceeds, and any remainder to be repaid in whole or in part out of Reserves or the issuance of Bonds or Bond or Revenue Anticipation Notes, as previously authorized or to be authorized in the future. The motion was seconded by Trustee Chefetz, and the motion carried according to the following:

Motion: Trustee O'Brien

Seconded: Trustee Chefetz

In Favor: Trustee Wolf, Trustee O'Brien, Trustee Richard, Trustee Oppenheimer

Against: None

Abstain: None

CONSIDERATION OF AWARDING CONTRACTS FOR PROCUREMENT OF BREATHING APPARATUS FOR THE SALTIRE VOLUNTEER FIRE COMPANY (SVFC)

Trustee Oppenheimer made the following motion:

WHEREAS the SVFC in conjunction with the Village of Saltaire was awarded a FEMA SAFER grant in the amount \$101,428.57 for the procurement of breathing apparatus for the SVFC, and

WHEREAS the Village of Saltaire solicited bids for the procurement of breathing apparatus for the SVFC in compliance with the procurement policies of the Village of Saltaire, and

WHEREAS sealed bids were publicly opened at 11:00 a.m. EST on December 9, 2020, and both submitters Coastal Fire Systems and South Shore Fire and Safety have both been qualified by the SVFC and the Village Administrator as meeting all of the requirements of the bidding documents, and is therefore each meets the requirements to be certified low bidder as specified in the bid documents;

THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Saltaire hereby authorizes the Village Administrator to declare either bidder as the certified low bidder for the procurement of breathing apparatus for the SVFC, pursuant to the plans and specifications and requirements of the bid documents based on the quantities chosen by the Chief of the SVFC as being in the best interest of the SVFC, and further

BE IT RESOLVED that the Board of Trustees of the Village of Saltaire hereby authorizes the Village Administrator to execute the necessary contract documents with certified bidder based on the quantities chosen by the Chief of the SVFC as being in the best interest of the SVFC for the procurement of breathing apparatus for the SVFC according to the plans and specifications of the bid documents for the lump sum and unit prices specified therein, for the contract amount pursuant to the unit bid amounts multiplied by the actual quantities for all items as directed by the Chief of the Saltaire Volunteer Fire Company, for a total contract amount that results in net cost to the Village of \$101,500, inclusive of any credit for surplus equipment sold plus any negotiated reductions that the Village may achieve in negotiating the final contract, and further,

BE IT RESOLVED that the Board of Trustees of the Village of Saltaire hereby declares the existing breathing apparatus units that will be replaced by the newly purchased units as surplus to the needs of the Village and SVFC, that the Village Administrator is authorized to sell the surplus equipment and may utilize any reasonable method to realize the fair-market value for the property, including selling it to the low bidder for the trade-in price listed in the bid or a negotiated better price as of right with the low bidder, or to donate or otherwise dispose of any portion that cannot be sold in whole or in part, and further

BE IT RESOLVED that the funding for the procurement shall initially be made from the general reserves, with the general reserves to be repaid in whole or in part from the proceeds of FEMA SAFER grant reimbursement, plus the sale of surplus equipment made pursuant to this resolution, and any remainder to be repaid in whole or in part by the SVFC. The motion was seconded by Trustee Chefetz, and the motion was carried according to the following:

Motion: Trustee Oppenheimer

Seconded: Trustee Chefetz

In Favor: Trustee Wolf, Trustee O'Brien, Trustee Richard, Trustee Oppenheimer

Against: None

Abstain: None

SETTING THE DATE AND TIME FOR THE GENERAL ELECTION & PERSONAL REGISTRATION

Trustee Wolf made the following motions:

RESOLUTION SETTING THE DATE OF THE TIMES OF THE NEXT GENERAL ELECTION

WHEREAS, the annual Village election for the Village of Saltaire for the year 2021 is scheduled to be held, consistent with long-standing tradition, on the Friday before Memorial Day, and

WHEREAS, there are by law two positions to be filled at the general Village election, and

NOW THEREFORE BE IT RESOLVED that the Board of Trustees does hereby declare the following positions vacant at the expiration of their respective indicated terms:

Trustee - two years

Trustee - two years

AND FURTHER BE IT RESOLVED THAT the next general Village election of two Trustees of the Inc. Village of Saltaire shall be held on May 28, 2021 between the hours of 12 noon and 9:00 P.M. at the Village Hall, 103 Broadway, Saltaire, New York.

RESOLUTION AUTHORIZING AND SETTING THE DATES OF PERSONAL REGISTRATION

WHEREAS, the next general Village election of two Trustees of the Incorporated Village of Saltaire will be held on May 28, 2021 and,

WHEREAS, no person shall be entitled to vote at any Village election whose name does not appear on the register of the Village, and

WHEREAS, it is the duty of the Inspectors of Election to prepare such register of qualified voters;

NOW, THEREFORE, BE IT RESOLVED

1. Personal registration for the Village shall be held 12 days before the election on May 16, 2021 between the hours of 9:00 A.M. and 5:00 P.M. and 10 days before the election on Tuesday, May 18, 2021, between the hours of 12:00 noon and 5:00 P.M. at the Village Hall, 103 Broadway, Saltaire, New York.

2. That the Inspectors of Election shall meet on 10 days before the election in the Village Hall to commence the preparation of the register for the forthcoming general election.

3. Election day for the Village shall be held on May 28, 2021 between the hours of 12:00 noon and 9:00 P.M. at the Village Hall, 103 Broadway, Saltaire, New York.

The motion was seconded by Trustee O'Brien, and the motion was carried according to the following action:

Motion: Trustee Wolf
Seconded: Trustee O'Brien
In Favor: Trustee Wolf, Trustee O'Brien, Trustee Richard, Trustee Oppenheimer
Against: None
Abstain: None

WAIVER OF LAND-USE TRAINING FOR 2020

Trustee Chefetz moved the adoption of the following resolutions regarding land-use training for 2020

Resolution Waiving Training Requirement for Members of the Zoning Board of Appeals

WHEREAS Section 7-712 (7) (A) of the Village Law provides that the members of the Zoning Board of Appeals of the Village of Saltaire are required to take four hours of training on an annual basis, and;

WHEREAS Section 7-712(7-c) of the Village law provides that the Board of Trustees may adopt a resolution which waives the training requirement of Section 7-712(7-a) for members of the Zoning Board of Appeals when the Board of Trustees determines that it is in the best interests of the Village to do so, it is therefore;

RESOLVED that the Board of Trustees hereby determines that it is in the best interests of the Village for the Board of Trustees to adopt this resolution and waive the training requirements of Section 7-712(7-a) of the Village Law, and the Board of Trustees hereby further resolves that the training requirement of Section 7-712(7-c) of the Village Law is hereby waived for the year 2020.

Resolution Waiving Board Member Training Requirements For Members of the Planning Commission and Board of Trustees

WHEREAS Section 7-718(7-A) of the Village Law provides that the members of the Village Planning Commission and the members of the Village Planning Board are required to take four hours of training on an annual basis, and;

WHEREAS Section 7-718(7-c) of the Village law provides that the Board of Trustees may adopt a resolution which waives the training requirement of Section 7-712(7-a) for members of the Village Planning Commission and the Village Planning Board when the Board of Trustees determines that it is in the best interests of the Village to do so, and;

WHEREAS in the Village of Saltaire the Board of Trustees performs the function of the Village Planning Board and the Trustees are therefore subject to the training requirements for a planning board pursuant to Section 7-718 (7-a) of the Village Law, it is therefore;

RESOLVED that the Board of Trustees hereby determines that it is in the best interests of the Village for the Board of Trustees to adopt this resolution and waive the training requirements of Section 7-712(7-a) of the Village Law, and the Board of Trustees hereby further resolves that the training requirement of Section 7-712(7-c) of the Village Law is hereby waived for 2020.

The motion was seconded by Trustee O'Brien, and the motion was carried according to the following action:

Motion: Trustee Chefetz
Seconded: Trustee O'Brien
In Favor: Trustee Wolf, Trustee O'Brien, Trustee Richard, Trustee Oppenheimer
Against: None
Abstain: None

APPROVAL OF 2021 VEHICLE PERMITS FEE SCHEDULE

Village Administrator Posillico stated that the Village's vehicle permit year starts January 1 of each year and presented the 2020 fee schedule for review. After discussion and all having a chance to be heard, Trustee O'Brien made a motion to adopt the 2021 fee schedule based on the 2020 fee schedule without modification. The motion was seconded by Trustee Chefetz, and the motion was carried according to the following action:

Motion: Trustee O'Brien
Seconded: Trustee Chefetz
In Favor: Trustee Wolf, Trustee O'Brien, Trustee Oppenheimer, Trustee Chefetz
Abstain: None
Against: None

APPROVAL OF MINUTES

Draft copies of the minutes of the meeting of November 12, 2020 had previously been presented to the Board and posted in draft form on the Village website. Following discussion, Trustee Chefetz made a motion to adopt the minutes as presented with minor non-substantive corrections. The motion was seconded by Trustee Oppenheimer and on call it was carried according to the following action:

Motion: Trustee Chefetz
Seconded: Trustee Oppenheimer
In Favor: Trustee Wolf, Trustee O'Brien, Trustee Oppenheimer, Trustee Chefetz
Abstain: None
Against: None

ABSTRACT AUDIT

Mayor Zaccaro stated that the following Abstracts, having been distributed to the Board and posted on the Village website, were presented for approval by the Village Administrator and the Village Treasurer:

General Fund Checking No. 6B in the amount of	\$70,509.04
General Fund Checking No. 7A in the amount of	\$68,925.04

After discussion and opportunity for questions, Trustee Oppenheimer made a motion that the above-listed abstracts be approved as presented and that the Mayor be authorized to execute the warrants. The motion was seconded by Trustee Chefetz, and on call it carried according to the following vote:

Motion: Trustee Oppenheimer
Seconded: Trustee Chefetz
In Favor: Trustee Wolf, Trustee O'Brien, Trustee Oppenheimer, Trustee Chefetz
Abstain: None
Against: None

ADJOURN INTO EXECUTIVE SESSION

Trustee O'Brien made a motion that the Board adjourn into Executive Session to discuss information relating to current and future investigation and or prosecution of offenses in the Village, litigation strategy in pending or future litigation, personnel matters as described in Public Officers Law Section 105(f), and the purchase or sale of real property. The motion was seconded by Trustee Wolf and on call it was approved at 7:44 p.m. according to the following vote:

Motion: Trustee O'Brien

Seconded: Trustee Wolf

In Favor: Trustee Wolf, Trustee O'Brien, Trustee Oppenheimer, Trustee Chefetz

Abstain: None

Against: None

RE-ADJOURNMENT INTO PUBLIC SESSION

Trustee Oppenheimer made a motion to re-adjourn into public session at 8:38 p.m. The motion was seconded by Trustee O'Brien and on call it was approved according to the following vote:

Motion: Trustee Oppenheimer

Seconded: Trustee O'Brien

In Favor: Trustee Wolf, Trustee O'Brien, Trustee Oppenheimer, Trustee Chefetz

Abstain: None

Against: None

The public meeting was called back into session by Mayor Zaccaro at 8:38 p.m. and the following were in attendance:

John A. Zaccaro Jr, Mayor

Frank Wolf, Trustee

Hugh O'Brien, Trustee

Nat Oppenheimer, Trustee

Alex Chefetz, Trustee

Scott Rosenblum, Counselor to the Board

Joseph W. Prokop, Village Attorney

Mario Posillico, Administrator & Clerk

Donna Lyudmer, Village Treasurer

Meagan Leppicello, Deputy Village Clerk/Treasurer

And approximately 0 attendees observed through internet connection

CLOSE OF MEETING

After all having had a chance to be heard and there being no further business before the Board, Trustee Chefetz made a motion at 8:39 p.m. to close the meeting and to hold the next Board of Trustees meeting according to the following schedule:

- January 19, 2021 at 5:00 p.m., without a central location and by remote connection only.

The motion was seconded by Trustee O'Brien and on call it was approved according to the following vote:

Motion: Trustee Chefetz

Second: Trustee O'Brien

In Favor: Trustee Wolf, Trustee O'Brien, Trustee Oppenheimer, Trustee Chefetz

Abstain: None

Against: None