

MINUTES OF THE BOARD OF TRUSTEES MEETING HELD ON AUGUST 26, 2018 AT 105 BROADWAY, SALTAIRE, NEW YORK, WITH REMOTE OBSERVATION VIA AN AUDIO/VIDEO CONNECTION TO THE INTERNET.

Mayor Zaccaro called the Board of Trustees meeting to order at 8:00 a.m. at 105 Broadway and the following were in attendance:

John A. Zaccaro Jr, Mayor  
Hillary Richard, Deputy Mayor  
Frank Wolf, Trustee  
Hugh O'Brien, Trustee  
Nat Oppenheimer, Trustee  
Scott Rosenblum, Counselor to the Board  
Joseph W. Prokop, Village Attorney  
Donna Lyudmer, Village Treasurer  
Mario Posillico, Administrator & Clerk  
And 0 other attendees  
And 0 observed through internet audio/video connection.

ADJOURN INTO EXECUTIVE SESSION

Trustee Oppenheimer made a motion at 8:00 a.m. that the Board adjourn into Executive Session to discuss litigation strategy, contract negotiations and personnel issues. The motion was seconded by Trustee Richard and on call it was approved according to the following vote:

Motion: Trustee Oppenheimer  
Seconded: Trustee Richard  
In Favor: Trustee Wolf, Trustee O'Brien, Trustee Richard, Trustee Oppenheimer  
Abstain: None  
Against: None

RE-ADJOURNMENT INTO PUBLIC SESSION

Trustee Oppenheimer made a motion to re-adjourn into public session at 8:58 a.m. The motion was seconded by Trustee Richard and on call it was approved according to the following vote:

Motion: Trustee Oppenheimer  
Seconded: Trustee Richard  
In Favor: Trustee Wolf, Trustee O'Brien, Trustee Richard, Trustee Oppenheimer  
Abstain: None  
Against: None

Mayor Zaccaro called the Board of Trustees meeting back to order at 105 Broadway, Saltaire, New York at 9:00 a.m. and the following were in attendance:

John A. Zaccaro Jr, Mayor  
Hillary Richard, Deputy Mayor  
Frank Wolf, Trustee

Hugh O'Brien, Trustee  
Nat Oppenheimer, Trustee  
Scott Rosenblum, Counselor to the Board  
Joseph W. Prokop, Village Attorney  
Donna Lyudmer, Village Treasurer  
Mario Posillico, Administrator & Clerk  
And approximately 20 other attendees  
And 1 observed through internet audio/video connection.

#### CONDOLENCES AND GRATITUDE FOR VILLAGE ENGINEER GREGG SCHIAVONE

Mayor Zaccaro stated that he was saddened to report that in August Village Engineer Gregg Schiavone had unexpectedly passed away. He further stated that the Village owed its full gratitude to Gregg for his over-20 years of service to the community, particularly for his tireless diligence and expert guidance in rebuilding the Village infrastructure after the devastation from Hurricane Sandy. Gregg designed and oversaw the construction all of the new boardwalks in the Village, the ballfield renovation, the new water mains on Broadway and Bay Prom, the Saltaire Dock and the Bay Shore Terminal. Mayor Zaccaro stated that the Village will miss his expert guidance, his professionalism and most of all his cooperative and friendly manner.

#### SELECTION OF ENGINEERS TO OVERSEE THE LIGHTHOUSE PROMENADE WATER MAIN INSTALLATION

Mayor Zaccaro stated that in light of Gregg Schiavone's passing, the Village has to find an engineering firm to provide construction oversight and guidance for the pending Lighthouse Water Main Installation Project that is slated to start in less than a month. He stated that Village Administrator Posillico conducted an expedited search of engineering firms to step in and fill that need, and he recommended that the Village retain the firm of JR Holzmacher PE LLC to provide continuing engineering services for the installation of a new Lighthouse Promenade Water Main until completion. After discussion, and all having a chance to be heard, Trustee Oppenheimer made the following motion:

WHEREAS the Village of Saltaire pursuant to a public competitive bid process and prior authorization has contracted with Chesterfield Associates for the installation of a new Lighthouse Promenade Water Main which will commence in September of 2018, and

WHEREAS, Bayfront Engineering does not have the capacity or ability to continue operations after the unexpected and untimely passing of its sole proprietor Gregg Schiavone, and therefore the Village has a critical and emergent need to find a qualified engineering firm in a very short time frame ; and

WHEREAS Village Administrator Posillico conducted an expedited search and RFP process for engineering firms to replace Bayfront Engineering for the purposes of providing engineering services for the installation of a new Lighthouse Promenade Water Main until completion;

THEREFORE, BE IT RESOLVED that after review of the proposals submitted from an expedited search made pursuant to the Village Procurement Policy for a critical and emergent need, the Board

of Trustee selects the firm of JR Holzmacher PE LLC to provide engineering services for the installation of a new Lighthouse Promenade Water Main until completion; and further

BE IT RESOLVED that the Village Administrator be authorized to execute a professional services contract with JR Holzmacher PE LLC pursuant to the terms of their proposal.

The motion was seconded by Trustee O'Brien, and the motion carried according to the following:

Motion: Trustee Oppenheimer

Seconded: Trustee O'Brien

In Favor: Trustee Wolf, Trustee O'Brien, Trustee Richard, Trustee Oppenheimer

Abstain: None

Against: None

#### SELECTION OF ENGINEERS TO OVERSEE THE LIGHTHOUSE PROMENADE RECONSTRUCTION

Mayor Zaccaro stated that in light of Gregg Schiavone's passing, the Village has to find an engineering firm to provide construction oversight and guidance for the pending Lighthouse Reconstruction Project that is slated to start in less than a month. He stated that Village Administrator Posillico conducted an expedited search of engineering firms to step in and fill that need, he recommended that the Village retain the firm of Savik & Murray to provide continuing engineering services for the reconstruction of Lighthouse Promenade until completion. After discussion, and all having a chance to be heard, Trustee Oppenheimer made the following motion:

WHEREAS the Village of Saltaire pursuant to a public competitive bid process and prior authorization has contracted with Chesterfield Associates for the Reconstruction of Lighthouse Promenade which will commence in September of 2018, and

WHEREAS, Bayfront Engineering does not have the capacity or ability to continue operations after the unexpected and untimely passing of its sole proprietor Gregg Schiavone, and therefore the Village has a critical and emergent need to find a qualified engineering firm in a very short time frame, and

WHEREAS Village Administrator Posillico conducted an expedited search and RFP process for engineering firms to replace Bayfront Engineering for the purposes of providing engineering services for the Lighthouse Promenade Reconstruction project until completion;

THEREFORE, BE IT RESOLVED that after review of the proposals submitted from an expedited search made pursuant to the Village Procurement Policy for a critical and emergent need, the Board of Trustee selects the firm of Savik & Murray to provide engineering services for the Lighthouse Promenade Reconstruction project until completion; and further

BE IT RESOLVED that the Village Administrator be authorized to execute a professional services contract with Savik and Murray pursuant to the terms of their proposal.

The motion was seconded by Trustee O'Brien, and the motion carried according to the following:

Motion: Trustee Oppenheimer

Seconded: Trustee O'Brien

In Favor: Trustee Wolf, Trustee O'Brien, Trustee Richard, Trustee Oppenheimer

Abstain: None  
Against: None

#### AUTHORIZATION TO PROCEED WITH INSTALLATION OF BACK-UP GENERATION FOR WELL#2

Mayor Zaccaro stated that the environmental review of the installation of the generator to provide back-up generation to Well #2 indicates that the Village's preferred location east of and behind the building may not receive final approval due to its intrusion into the State designated wetlands. The new proposed location would place the generator south of and on the side of the building, a more visible location from Broadway. After discussion, and all having a chance to be heard, Trustee Richard made the following motion:

WHEREAS the Village of Saltaire is desirous of obtaining the proposed emergency back-up generator for Well #2 with grant funds provided by the New York State Governor's Office of Storm Recovery Reconstruction Zone program, and

WHEREAS, the Board of Trustees prefers the originally proposed location of the generator east of and behind the building in comparison to the more recent proposed location south of and on the side of the building, but will accept the new location after all attempts for approval the original location are exhausted; and

THEREFORE, BE IT RESOLVED that the Village Administrator be authorized to pursue the approval for the original location of the generator and platform east of and behind the building; and further be authorized to accept the location south of and on the side of the building if necessary in the event the original location cannot be approved, all in the interest of seeing the project through to completion.

The motion was seconded by Trustee Wolf, and the motion carried according to the following:

Motion: Trustee Richard

Seconded: Trustee Wolf

In Favor: Trustee Wolf, Trustee O'Brien, Trustee Richard, Trustee Oppenheimer

Abstain: None

Against: None

#### ADJOURN INTO EXECUTIVE SESSION

Trustee Wolf made a motion that the Board adjourn into Executive Session to discuss litigation strategy, contract negotiations and personnel issues. The motion was seconded by Trustee Richard and on call it was approved at 9:39 a.m. according to the following vote:

Motion: Trustee Wolf

Seconded: Trustee Richard

In Favor: Trustee Wolf, Trustee O'Brien, Trustee Richard, Trustee Oppenheimer

Abstain: None

Against: None

## RE-ADJOURNMENT INTO PUBLIC SESSION

Trustee Richard made a motion to re-adjourn into public session at 10:30 a.m. The motion was seconded by Trustee Oppenheimer and on call it was approved according to the following vote:

Motion: Trustee Richard

Seconded: Trustee Oppenheimer

In Favor: Trustee Wolf, Trustee O'Brien, Trustee Richard, Trustee Oppenheimer

Abstain: None

Against: None

The public meeting was called back into session by Mayor Zaccaro at 10:30 a.m. and the following were in attendance:

John A. Zaccaro Jr, Mayor  
Hillary Richard, Deputy Mayor  
Frank Wolf, Trustee  
Hugh O'Brien, Trustee  
Nat Oppenheimer, Trustee  
Scott Rosenblum, Counselor to the Board  
Joseph W. Prokop, Village Attorney  
Donna Lyudmer, Village Treasurer  
Mario Posillico, Administrator & Clerk  
And 0 other attendees  
And 0 observed through internet audio/video connection.

## AUTHORIZATION TO CONDUCT REQUEST FOR PROPOSALS (RFP) FOR PASSENGER FERRY, FREIGHT FERRY AND PARKING MANAGEMENT SERVICES

After discussion, and all having chance to be heard, Trustee O'Brien made the following motion:

WHEREAS the Village of Saltaire had authorized by resolution on August 5, 2018 to solicit separate proposals for passenger ferry services, freight ferry services and parking management services pursuant to the basic business parameters previously approved for each of the three services; and

WHEREAS, those RFPs have not as of this date been distributed to any interested parties, and

WHEREAS, the Board is desirous of revising some the business parameters of the original RFPs for each,

THEREFORE, BE IT RESOLVED that the Village Administrator be authorized to solicit three separate proposals for passenger ferry services, freight ferry services and parking management services pursuant to the conditions represented to the Board in the revised proposals, which shall reflect a term of (6) six years with an exclusive Village option of 3 additional years, with a due date for the proposal of September 14, 2018.

The motion was seconded by Trustee Oppenheimer, and the motion carried according to the following:

Motion: Trustee O'Brien

Seconded: Trustee Oppenheimer

In Favor: Trustee Wolf, Trustee O'Brien, Trustee Richard, Trustee Oppenheimer

Abstain: None

Against: None

#### ADJOURN INTO EXECUTIVE SESSION

Trustee Richard made a motion that the Board adjourn into Executive Session to discuss litigation strategy, contract negotiations and personnel issues. The motion was seconded by Trustee Wolf and on call it was approved at 10:35 a.m. according to the following vote:

Motion: Trustee Richard

Seconded: Trustee Wolf

In Favor: Trustee Wolf, Trustee O'Brien, Trustee Richard, Trustee Oppenheimer

Abstain: None

Against: None

Trustees O'Brien and Oppenheimer left the meeting during Executive Session.

#### RE-ADJOURNMENT INTO PUBLIC SESSION

Trustee Wolf made a motion to re-adjourn into public session at 11:21 a.m. The motion was seconded by Trustee Richard and on call it was approved according to the following vote:

Motion: Trustee Wolf

Seconded: Trustee Richard

In Favor: Trustee Wolf, Trustee Richard, Mayor Zaccaro

Abstain: None

Against: None

The public meeting was called back into session by Mayor Zaccaro at 11:21 a.m. and the following were in attendance:

John A. Zaccaro Jr, Mayor

Hillary Richard, Deputy Mayor

Frank Wolf, Trustee

Scott Rosenblum, Counselor to the Board

Joseph W. Prokop, Village Attorney

Donna Lyudmer, Village Treasurer

Mario Posillico, Administrator & Clerk

And 0 other attendees

And 0 observed through internet audio/video connection.

#### NEXT BOARD MEETINGS & CLOSE OF MEETING

After all having had a chance to be heard, and there being no further business before the Board, Trustee Richard made a motion at 11:25 a.m. to close the meeting and to hold the next Board of Trustees meetings according to the following schedule:

- 8:00 a.m. on September 1, 2018, 103 or 105 Broadway, Saltaire, New York.
- 9:00 a.m. on October 6, 2018, 103 or 105 Broadway, Saltaire, New York.

The motion was seconded by Trustee Wolf and on call it was approved according to the following vote:

Motion: Trustee Richard

Seconded: Trustee Wolf

In Favor: Trustee Wolf, Trustee Richard, Mayor Zaccaro

Abstain: None

Against: None