

MINUTES OF THE BOARD OF TRUSTEES MEETING HELD ON MAY 3, 2019 AT 105 BROADWAY, SALTAIRE, NEW YORK AND VIA VIDEO/AUDIO LINK TO THE INTERNET.

Mayor Zaccaro called the Board of Trustees meeting to order at 9:30 a.m. at 105 Broadway, Saltaire, New York, and the following were in attendance:

John A. Zaccaro Jr, Mayor  
Hillary Richard, Deputy Mayor  
Frank Wolf, Trustee  
Hugh O'Brien, Trustee  
Mario Posillico, Administrator & Clerk  
And 6 other attendees  
And 0 observed through internet audio/video connection

DESIGN MEETING AND SITE VISIT

Mayor Zaccaro stated that the purpose of the meeting was for the members of the Board to review the most current iteration of the floor plan and elevations for the proposed new building at 14 Bay Promenade. He further stated that he felt a visit to the site, as well as to a full-dimensional floor plan out-lined in tape on the ball field, was warranted in order for all to have the proper context and perspective of the proposed design. Trustee O'Brien made a motion to adjourn the meeting to the above-mentioned sites so the Board and all in attendance could visit the building site and the mock-up floor plan in the ball field.

The motion was seconded by Trustee Wolf, and the motion was carried according to the following vote:

Motion: Trustee O'Brien  
Seconded: Trustee Wolf  
In Favor: Trustee Wolf, Trustee O'Brien, Trustee Richard  
Abstain: None  
Against: None

The members of the Board and those in attendance visited the site at 14 Bay Promenade and the mock floor plan at ball field, and returned to 105 Broadway, where the meeting was called back into regular order by Mayor Zaccaro at 10:00 a.m.

Trustee Oppenheimer joined the meeting by video/audio connection at 11:15 a.m.

Mayor Zaccaro stated that the design process had started with the Ad-Hoc Committee over two years prior, and it had officially been transferred to Butler Engineering for final design and regulatory approval in August of 2018. He stated that since that time Butler has been working with Ad Hoc member Nick Petschek to rationalize the final design with the needs of the multiple uses of the building placed in the context of the regulatory rules and constrictions. He stated that at the moment Jeff Butler was on vacation, and asked Nick Petschek to guide the Board and other attendees through the current floor plan and elevations. Mr. Petschek presented a two-dimensional floor plan along with three dimensional perspectives and a model. Discussion ensued amongst the Board, and those in attendance, and after all having a chance to be heard, Trustee Richard made a motion to authorize Mr. Petschek to resume work on the proposed floor plan and elevations in consultation with Butler

Engineering for submission of a modified design to, and possible approval by, the Board at its next scheduled meeting, which design meets the following parameters:

- The east-west dimension of the building will not exceed 43.5 feet, with a goal of 42 feet.
- To make the Post Office approximately 3 feet larger than as presented in the east-west dimension
- To make the Medical Clinic approximately 3 feet shorter than as presented in the east-west dimension
- To flip the Public Safety Office and the Court Room/Meeting Room so that the Public Safety Office is on the northeast corner of the building facing the intersection of Broadway and Bay Promenade.

The motion was seconded by Trustee O'Brien, and the motion was carried according to the following vote:

Motion: Trustee Richard

Seconded: Trustee O'Brien

In Favor: Trustee Wolf, Trustee O'Brien, Trustee Richard

Abstain: None

Against: None

At this time, Trustee Oppenheimer terminated his visual/audio connection to the meeting.

Trustee Richard made a motion at 11:42 a.m. to adjourn the meeting the Village Hall project site so the Board and all in attendance could visit the site to review mock-ups of potential skirt details, and discuss other possible changes in design elements.

The motion was seconded by Trustee Wolf, and the motion was carried according to the following vote:

Motion: Trustee Richard

Seconded: Trustee Wolf

In Favor: Trustee Wolf, Trustee O'Brien, Trustee Richard

Abstain: None

Against: None

Mayor Zaccaro reconvened the meeting at the Village Hall project site at 11:45 a.m.

#### CHANGE ORDER REQUESTS FOR VILLAGE HALL

Mayor Zaccaro and Village Administrator Posillico outlined the proposed change in the design of the skirt of the Village Hall. After discussion, the consensus of the Board was to construct the skirt proposed and designed by Palmray Interior Design. (This decision did not require a change order as no order had yet been placed.)

Mayor Zaccaro then reported to the Board that the Village Office had solicited proposals to fabricate and install millwork for the Library Shelving and Cabinetry as designed by Palmray Interior Design, with a target date for installation by the end of June. Village Administrator Posillico stated that he solicited Change Order pricing for fabrication and installation of the millwork from the General

Contractor, as well as from three independent vendors. The solicitation resulted in a price range for the fabrication itself from \$45,000 to \$128,000, and in a price range for installation from \$25,000 to \$75,000.

After discussion amongst the Board members, and all having a chance to be heard, Trustee Wolf made a motion to authorize the Village Administrator to implement the following design changes with the maximum associated cost adjustments to the contract as listed below:

- Accept the lowest qualified proposer for fabrication of millwork for the Saltaire Library as designed by the Palmray Interior Design for a cost not to exceed \$45,000.
- Negotiate and accept a Change Order price from the General Contractor to install the millwork from the selected vendor for the Saltaire Library as designed by the Palmray Interior Design for a cost not to exceed \$25,000.

The motion was seconded by Trustee O'Brien and the motion was carried according to the following vote:

Motion: Trustee Wolf

Seconded: Trustee O'Brien

In Favor: Trustee Wolf, Trustee O'Brien, Trustee Richard

Abstain: None

Against: None

#### CLOSE OF MEETING AND SCHEDULE OF NEXT MEETINGS

After all having had a chance to be heard, and there being no further business before the Board, Trustee Richard made a motion at 12:02 p.m. to close the meeting and to hold the next Board of Trustees meetings according to the following schedule:

- 8:00 a.m. on May 27, 2019, at 103 or 105 Broadway, Saltaire, New York

The motion was seconded by Trustee Wolf and on call it was approved according to the following vote:

Motion: Trustee Richard

Seconded: Trustee Wolf

In Favor: Trustee Wolf, Trustee O'Brien, Trustee Richard

Abstain: None

Against: None