

VILLAGE OF SALTAIRE, NEW YORK
ZONING BOARD OF APPEALS APPLICATION

Date: _____

Applicant : _____ Phone #: _____ Email _____

Mailing Address: _____

Property Location: _____ email _____

Representative : _____ Phone #: _____

(If applicable, Name, Mailing Address, Email)

Date of Denial Letter: _____ Type of Variance: Use Area

Code Section(s) for which Variance Sought: _____

General Description of Variance(s) Sought: _____

Type of Construction: New _____ First Floor Expansion _____ Second Story Expansion _____
(Check all that apply)

Average Elevation of Property: _____ MSL(NAVD) Lot Size: _____ feet (Frontage) by _____ feet (Depth)

Setback of Structures from Property Line – Existing (Also Please Indicate North, South, East and West)

Front Yard: _____ Side Yard 1: _____ Side Yard 2: _____ Rear Yard: _____

Setback of Construction from Property Line - Proposed

Front Yard: _____ Side Yard 1: _____ Side Yard 2: _____ Rear Yard: _____

Lot Coverage- Existing

Enclosed Space: _____ % Total Coverage: _____ % (Excluding Bike Rack, Garbage & Access Walk)

Lot Coverage- Proposed

Enclosed Space: _____ % Total Coverage: _____ % (Excluding Bike Rack, Garbage & Access Walk)

Height of Finished 1st Floor above Mean Sea Level (NAVD)

Required FEMA BFE: _____ Existing: _____ Proposed: _____

Height of Peak of Roof above Average Grade

Existing: _____ Proposed: _____

Distance from Finished 1st Floor to Peak of Roof

Existing: _____ Proposed: _____

Required Submittals With Application

- \$1,000.00 Application Fee Made Out to the Village of Saltaire
- \$2,000.00 Escrow Deposit Made Out to the Village of Saltaire to Cover any Zoning Board Professional Fees
(This amount does not reflect an estimate of the amount of fees required to cover professional services. An accounting will be presented and any unused portion will be returned; any professional fees required in excess of Deposit must be paid by Applicant upon notice and prior to a decision being rendered.)
- 3 Sets of a Copy of the Building Permit Application (Incl. Plans, Surveys, Renderings, Area & Aerial Photos).
- Denial Letter of the Building Inspector along with Photos of Existing Conditions from Multiple Angles.
- Narrative Statement of the Principal Facts and Circumstances Setting Forth the Grounds of the Appeal, Specifically Addressing Each of the Findings Required for a Variance.

Required Submittals 10 Days Prior To Hearing Date

- Affidavit of Publication of Public Notice
- List of Names/Addresses Mailed, Which Shall Include Property Owners within 200 Foot Radius Plus Other Registered Owners and Fire Island National Seashore Superintendent, along with Required Mailing Receipts.

By signing this application, the Applicant and its Representative, if any, affirm that they have read, understood, and will abide by the regulations provided herein, the written instruction of the Chairman of the Zoning Board of Appeals, and those of Chapter 55 of the Code of the Village of Saltaire; and that they fully understand and agree that the Applicant will be responsible for any professional fees, including but not limited to legal, architectural and environmental, that, in the sole discretion of the Chairman of the Zoning Board of Appeals, are required to adequately consider the application, pursuant to Chapter 43 of the Code of the Village of Saltaire.

(Signature) _____
(Applicant)

(Signature) _____
(Representative)

TO BE FILLED OUT BY BUILDING INSPECTOR

Has Previous Variance Been Granted For This Property: No Yes And Date(s) _____

Check All Variance Issues that Apply Setbacks Lot Coverage Height Alteration of Non-Conforming Structure FEMA Requirements CEHA Requirements Fences Pools Use Other

Does Building Contain a Non-Conforming Use: No Yes & Describe: _____